

Colington Harbour Yacht & Racquet Club, Inc

Clubhouse Rental Conditions & Regulations

- Approval for use of the clubhouse will not supersede a pre-scheduled club function.
- Approval must be obtained from the CHYRC, INC. prior to any function.
- Only non-profit activities will be permitted.
- The club member sponsoring the event **must be present throughout the function.**
- Board members may enter the function upon a complaint.
- To ensure scheduling, requests should be made at least two weeks in advance.
- Facility hours are limited to 9 am to midnight exclusively.
- All Dare County noise ordinances must be followed.
- Amplified music is not allowed outside the facility.
- No pets.
- No smoking is permitted in the facility.
- Attaching items to walls is prohibited (tape, tacks, etc.).
- Furnishings may not be taken outside.
- Theft or damage of club properties will be replaced or repaired at the expense of the applicant.
- Additional or special cleaning due to excessive disarray will also be paid at the expense of the applicant.
- A walk-through of the facilities with a board member before all functions is required.
- No alcoholic beverages, opened or unopened, shall be left in the clubhouse overnight.
- Violation of county, state, or federal laws in using these facilities will incur a default of the security deposit.
- Leftover food must be removed.

Procedures

- Obtain the door code from rental chairperson two days in advance.
- The door code will be disabled at the close of your rental.
- Before entering the building, please notify the guard to disengage the alarm: 252-441-5430
- Please notify the guard gate at the gatehouse when the activity is over, and all participants have left, so that the clubhouse alarm may be activated.
- You are responsible for verifying all doors are locked and all lights are off upon leaving.
- Be sure to turn the thermostat back to 75 degrees (AC); 70 degrees (Heat).
- All rearranged furniture must be returned to its original spot.
- You must remove all decorations & items after the function.
- You must supply your own ICE, SODAS, and MIXERS.
- Bags of trash should be placed in the large CHYRC trash can located outside of the building.
Please do not overload trash container or leave trash bags outside of the trash can.

WiFi - User Name - CHYRC

Password: chyrsguest

Exceptions may only be authorized by the CHYRC, INC. Board.

The applicant has read and agreed to all conditions listed above:

Applicant's name (printed: _____)

Signature: _____ Date: _____

Revised June 2026