

Colington Harbour Yacht & Racquet Club, Inc.
P.O. Box 2196
Kill Devil Hills, NC 27948-2196

APPLICATION FOR MEMBER USE OF CLUBHOUSE
SMALL GROUP RENTAL

Applicant's Name _____ Today's Date _____

Address _____ Phone _____

Email _____

Date of Function _____ Number of Guests _____ **(40 max)**

Type of Function _____ Hours of Use _____

Will there be a caterer? _____ Will alcohol be served? _____

Colington Harbour Yacht & Racquet Club Membership Number _____

*****A refundable security deposit of half the rental fee is due at the time of your application submission, along with half of the rental fee.**

*****All fees must be paid before access is given to the clients.**

Rental Fee

Upstairs	\$250
Cleaning Fee	Included

Half of the rental fee, as well as the \$125 refundable deposit, are due at the time the reservation is made. The balance of the payment will be due 15 days prior to the event. If the application is withdrawn within 7 days of the event, half of monies paid will be forfeited.

Club members are responsible for any damage that occurs during their rental event. Upon notification of damages, payment in the specified amount will be due within three business days, or membership privileges will be suspended until payment is made. Failure to comply will result in the termination of membership privileges.

*******There will be a \$35.00 charge on all returned checks*******

The CHYRC Club, Inc. disclaims liability for any injuries or loss incurred by the applicant or their guests.

OFFICE USE ONLY

Application Approved _____ Date_____

Application Denied _____ Date_____

Reason_____

Authorized Club Signature_____

Fee Received \$_____ Date_____ Check #_____
(Half of rental fees, plus deposit)

Fee Received \$_____ Date_____ Check #_____
(Remainder of rental fees)

Deposit Returned_____ Date_____